

November 24, 2011

Dear Parents and Guardians:

Subject: Reporting to Parents – Formal Written Report Cards

Further to my *SchoolConnects* message on October 25<sup>th</sup>, I would like to provide you with an update on reporting your child's progress.

In British Columbia, provincial legislation requires that parents/guardians are provided with a minimum of three formal written report cards and two informal reports each school year. During the current job action, the BC Teachers' Federation has directed teachers not to produce formal written report cards. On October 26, 2011, the BC Public School Employers' Association filed an application to request that the Labour Relations Board vary the *Essential Services Order* to require teachers to prepare and distribute report cards.

To remain in compliance with provincial legislation and the *School Act*, formal written report cards are currently being prepared and issued to parents/guardians of all students enrolled in North Vancouver School District. Your child's first-term formal written report card will be prepared by the school administrators.

All report cards will contain basic information regarding the student's enrolment and attendance. Students who attend classes taught by principals or vice-principals will receive a report card that provides marks for those classes. For most report cards, information on student progress will vary and be dependent on what information is provided by the student's teacher. Some report cards may include the evaluation teachers routinely supply, while others will not. As a result, you may see blanks where commentary would normally have been provided.

If you have not been given the information you need to understand your child's progress, I encourage you to contact your child's teacher, or teachers. Teachers are assessing and evaluating their students on a regular basis and can provide you with your child's progress through a meeting, e-mail, or telephone conversation. To provide you with contact information, all schools in North Vancouver are listing staff e-mail addresses on their website. If you are unable to access the website, please contact the school and request assistance.

If any concern arises regarding communications between you and your child's teacher(s) during this phase of job action, you may wish to contact the North Vancouver Teachers' Association at 604.988.3224, or the school principal or vice-principal.

I appreciate your understanding and support as we continue to work through job action.

Yours sincerely,



John Lewis  
Superintendent of Schools

JCL/ps